


# Post Mortem Take Away Sheet

October 24-26th 2024 – Kace Yates & Vivian Fox

## Overview

As Stage Managers, Vivian and I started working on this show starting from the second day of school (August 8th) up until the strike party. (October 26th) There were a total of 4 shows, Opening night being Thursday, October 24th, the next show being Friday, October 25th, and a two-show day on Saturday, October 26th. For this show, we used TVs on stage, the band was on stage, and digital ticketing was used via Loket.

## Goals for the Show

**Personal: (Kace)**

- To learn the ropes of stage management, especially in a musical.
- To take risks. This was my first big show, and it was an ambitious thing to take charge of.
- Be more confident and effective in how I communicate with others.

**Personal: (Vivian)**

- To learn how to be a leader of a crew through my role as a stage manager. Which goes hand in hand with learning how to effectively communicate with my crew members.
- To gain confidence and believe in myself in a more important role.
- To be more self-motivated and proactive so I can be more productive and helpful.

**Director:**

- Have more students involved and active in the theater program than in past productions, and to bring in as many people into the program as possible, extending outside of JIS.

**Student:**

- Bring in a larger audience and get more people involved, including but not limited to people outside of JIS, The community of Jakarta.

## Was the Show Successful

**Online tickets:**

- For the first time in JIS theater, we used digital tickets. Though there were complaints about additional fees, there was an overwhelming amount of love from teachers who used to sell tickets who spoke about how much easier it was for them to not have to deal with all the difficulties that come along with selling tickets.

**AV:**

- Another first was the AV department. Some issues did arise from the addition, but overall they were a great set piece and contributed to the success of the show. The graphics were visually interesting and effective in telling the story.

**Reaching Goals:**

- As far as the initial goals of the show, the show was successful. We brought people together from outside of JIS, and a wide variety of people were involved in the show. We incorporated a lot of different departments into this show, from the AV team, to the cast. Everyone worked together gracefully and seamlessly. This ultimately led to the success of the show. Everyone relied on each other to do their part in the show – whether it was doing a lift on stage or giving another person a cue, or working together to solve technical problems as soon and as efficiently as possible.

| Future Productions | |
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| **Areas for Improvement** | **Possible Solution(s)** |
| **Ticket Sales:**<br>• We did not reach maximum capacity in the theater for any shows.<br>• This could have been due to the new digital ticketing system – or simply lack of awareness of the show. | • **Create more buzz about the show.** In previous shows, actors would sign up during lunches to sit in the cafeteria to sell tickets. In future shows, actors could do the same thing, but with the QR code. |
| **Crew scheduling:**<br>• The crew was thrown in quite late into the rehearsal process.<br>• They initially lacked the knowledge of the show necessary to know their cues and entrances. | • **Bring the crew in earlier to watch rehearsals and get to know the show better.** For this show and many others in the past, October Break became an obstacle, and we chose to add in the crew after the break, which wasn't enough time for crew members to get to know the show. In the future we need to put more thought into how much time crew members may need to fully understand the show. |
| **Headsets:**<br>• There were several headsets that had issues during rehearsals and performances.<br>• Some conversations over headset were completely unnecessary and even distracting to people who needed to be listening to cues and relaying information to those who were not on headset. | • **We are currently in the process of purchasing new headsets.** This should happen before the next production, and should be a top priority.<br>• As for side conversations and distracting chatter, we can fix this by first of all recognizing when it's happening, and (as a group) trying to focus on being present. If needed, we can discuss with crew members about proper use of headsets and redistribute them if the |

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| | challenge persists. |
| **Crew Repercussions and Other Issues :**<br>• There were a few issues surrounding the crew such as phone usage, and recording during performances.<br>• Not only this, but general rules backstage such as talking loudly, and horseplay, especially near large set pieces. | • **Address such issues with a baseline of respect and try to prevent them by having a discussion about expectations and norms.** Though these issues were somewhat mild and solvable, it would still be helpful to establish ground rules and respect amongst the crew. |
| **Cats:**<br>• There were a few times during rehearsals where cats got in the way and were in danger of harming themselves or show pieces. They were also just an overall distraction; especially to actors.<br>• They came in through open doors after shows and rehearsals.<br>• At one point, cats that were backstage in a cage became a huge distraction and caused late entrances on stage. | • **Try to keep doors closed when possible and have Cat Club contact info nearby.** In order to minimize distractions for anyone involved in the show, the cats need to be immediately removed from backstage, and in a way that is safe to the cats. |
| **AV Cables and Connections**<br>• The wires connecting to the AV desk were extremely sensitive and connections were easily disrupted.<br>• During the Friday show, we completely lost control over the TVs because the connections were broken; someone backstage had run by it and it disconnected. | • **If possible, the connections could run through an area with less foot traffic.** The most common issues with AV were caused by actor interference. If we in the future are able to reposition the wires in a more convenient way, this would resolve those interferences. |